



Boxgrove Parent Teacher Association
Agenda
Tuesday 7th March 7.30pm in the Buzz Room

Welcome Persons Present:

Nick Griffiths (Media Secretary); Philip Harris (Chairperson); Alison Fitch (Headteacher); Marianne Webb (Events Co-Ordinator); Pareesha Dos Santos (Secretary)

***Apologies for Absence**

Louisa Furniss (Treasurer); Peter Wright (Assistant Headteacher)

***ACTION points from last meeting**

- Family BBQ (MW) – We still have no volunteer to organise it. Alison suggested we can look into making this more of a family picnic instead if necessary as it would be a lot easier to arrange.
- Mobile Escape Room Puzzles (school) – Alison to update with Peter Wright
- Wreath Making (school) -- this is too expensive (circa £30 each) to be worthwhile to run as a PTA event, so we are dropping the idea.
- Quiz Night (PdS) – tickets now on sale, a bit slow on the sales but hopefully this picks up especially with some advertising pushes this week and next week. Quiz is underway of being put together by Tom and Nick, Alison is happy to help Tom to MC the event. Discussion around hiring glasses if we can (Pareesha to look into this) and will have use of the hall from 2pm for hall set up and cooking. Alcohol and food yet to be bought, will do so once tickets are sold and final number counts are in. Possibility of having two volunteer bar servers however as they are underage they will require the presence of an adult – Marianne to confirm this after speaking with Kristi who dealt with this scenario last year. It's a shame Ashuka took so long getting back to Pareesha with a quote as would have liked to have released the tickets a bit sooner but hopefully the tickets get sold and the event is a success. Decision to create a wildcard table so that anyone without a team can sign up to that table and effectively the table becomes the team.
- Revision of funding-request form to clarify whether VAT is included in bid costing (PH). This is complete (although old form sometimes still appears).
- PTA Shed Sign & PTA Test Your Strength machine (PH) – waiting for the weather to get better so volunteer parent, Marco, will get on with repairing strength machine. Wood for sign to be bought from Wickes. Marco requested £7 to spend on the wood which was PTA approved. Fonts were discussed; <https://www.dafont.com/kids-handwriting.font> was approved.
- Card readers update (MW) – all seem to work now after being tested. The IT guys have lifted a block on the app and now all the card machine readers are working. However, we would still like to test them in a large group setting in case it goes wrong and perhaps it requires people to be on airplane mode on their phones so not to drain the WIFI strength. – need to test to see what happens when we use them at the quiz night.
- Year6 Leavers Yearbooks (PH) – all going well, delivery date moved to June so can include photos from a school trip; all on track Tracey confirms.

***Chair Report**

Delivered by Philip - History timeline mural all in place, it looks amazing. A great talking point. Two new PTA-funded noticeboards are now up. Leaver's hoodies are ordered and ready to distribute to year 6. Christmas cards and mugs financials are all secured in the bank. Uniform shop's old bank account is still active; this should be closed, as it costs £5/month, but we need to try again to get proper access for

Lynn/Kelly to new NatWest account. Paperwork for SEN, Arts/Design, Outdoor Learning bids all now received/approved (with clarification re. VAT).

***Feedback on Events**

Pancake Flip – Marianne explains that the event went very well, Mary Chambers was amazing in handling it all with the students. Managed to get through most years in the morning and a few in the afternoon. Kids are so excited about it, leading up to the day and they thoroughly enjoy it. £1327.58 raised.

School Disco – Marianne confirms that the disco was a success however this year we had a considerable number of last-minute ticket purchases despite the advertising done behind the scenes ahead of time. Alison explains the staff feedback that perhaps, for years 1 and 2, it might have been too long and too loud for them with a lot of them needing to step out into the quiet zone area. Suggestion made that perhaps for future we arrange for the discos across 2 consecutive Wednesdays and split the year groups with Reception during school followed by Y 3 & Y4 after school and the following Wednesday have Y 1 & 2 followed by Y 5 & 6. Main decision focused around having year 1 and 2 straight after school instead and have it a more structured disco for them. This also helps the staff who volunteer so that the Y 5 & Y 6 disco is not too late into the evening for those staff who need to get home or live further away. Further discussion around making a change as to which events staff need to volunteer for; currently they are required to volunteer for the summer fair and 1 other event. However, Marianne requests and Alison agrees that it may be more helpful to just ask staff to volunteer for 1 of the fairs (Christmas or Summer) and then one other event. Marianne would like to make note of a special thanks to Svetlana who was amazing help along with Mel Mariner for helping out consecutively at the kitchen for the whole event. £1500 made in ticket sales (with additional late tickets bringing in £109.50) and after expenses we brought in a total profit of £1509. Event is still open on PTA Events in case there are any final contributions. Worth noting and thanks to the parents who made voluntary contributions in the Reception year from of £75.

Painting & Prosecco – £480 profit, everyone enjoyed it with all 40 tickets sold. Sadly, no capacity to make this a larger event with 40 being the absolute maximum.

***New Events/Initiatives**

Nametag stickers – Stikins – emailed with an offer of providing x5 personalised printed samples for every child in school as well as free printed samples for the new September starters. Discussion around how to secure this offer as it is a good deal. We could ask class reps to promote this and organise/gather responses or we could ask Svetlana if she'd like to take this on as a project. Philip and Pareesha to create a shared excel spreadsheet with a cut-off date and explicit instructions (for GDPR) and attempt to circulate this with the class reps.

***Funding Requests**

X30 iPads with cases to order - **£10,558.40** – approved by the PTA, subject to receiving the funding-request form. To enable the children access to a range of apps in more areas of the school. These apps are aimed at a range of subjects to help the children progress in their learning in an engaging and fun way. The current iPads will enable more children access to these apps and will result in more children being exposed to a diverse range of engaging lessons. With the trust IT capacity, it is now a lot better in getting the tech updated more frequently.

***Dates for Diary**

Quiz Night – Saturday 25th March

PTA Meeting – 26th April 9am in Café B

Summer Fair – Sunday 10th June

PTA Meeting – 4th July 7.30pm at the Horse & Groom

Family BBQ – Friday 7th July

***AOB**

St Peters have asked to borrow some of our fair equipment for an anniversary event that they are holding – Marianne has said yes, they can (but not Test-your-Strength machine).

Daily Mile Track – going ahead over the Easter Holidays

Jumble sale for victims of the earthquake in Turkey by one of the school mums – Marianne has offered to provide items that we have left over in the PTA shed that can be used towards the sale.